

Civil Mediation Referral Form



Claimant

Defendant

Title		
First name(s)		
Surname		
Address		
Postcode		
Home Phone		
E-mail address		
Solicitors Name		
Name of Firm		
Solicitors Address		
Postcode		
DX		
Telephone		
Fax		
Email		
Reference		

Please provide a brief description of the nature of the dispute:

What is the amount in dispute: £ _____

Would you describe this as a complex case? Yes No

Has a claim been issued? Yes No

Is this referral made by the court as part of the litigation process? Yes No

Have all parties agreed to the mediation? If not, who's consent is outstanding?

Are there any dates that should be avoided for the mediation? If so, please list them:

Where is it proposed for the mediation to take place?

Please confirm who will be attending (e.g. solicitors, client and other professional advisors):

How did you hear about Mediation Now Limited?

Documents required in advance of the mediation (at least 7 days):

- > Legal Aid Certificate
- > Claim Form and Particulars of Claim
- > Witness Statements
- > Expert Reports
- > Financial Documents
- > Anything else which is relevant to the claim